

INITIALS \_\_\_\_\_

## ***CAPITAL PLANNING COMMITTEE Lunenburg, Massachusetts***

**Marion M. Benson, Chair  
Carl Sund, Mbr.  
Colleen Shapiro, Mbr.  
Steve Raboin, Mbr.**



**17 Main Street  
P.O. Box 135  
Lunenburg, MA 01462**

Minutes  
November 28, 2012

Meeting Posted: Yes  
Place: Ritter Memorial Building, 960 Massachusetts Avenue, Lunenburg, MA  
Time: 9:00 AM

Present: Chair, Marion M. Benson, Colleen Shapiro, Carl (Ernie) Sund, Steve Raboin  
Absent: Kerry Speidel

Chair noted the resignation of At Large Member Elaine Murphy. Ms. Murphy had been a member for many years and had an excellent memory for Capital Planning Plans over the years. The Moderator has yet to appoint a new member-at-large.

The meeting was based on a limited review of Form B requests sent in by the Departments. The largest requests were submitted by Fire, Police, DPW, School, and Technology. Others were Council on Aging, Library, and Historical Commission. Departments that had no requests are Town Accountant, Assessors, Board of Selectmen, Board of Health, Building Department, Planning Department, and Conservation Commission.

The Committee still wants to see anticipated Five Year Plans.

Further discussion was on DPW submitting all building needs. This makes it difficult anticipating true Capital requests and reviewing the needs projected by Departments; Chair to discuss with Town Manager.

Discussion held on inventories. Presently \$10,000 is the bottom amount for inventory and Capital Requests. More discussion is needed for inventories to achieve a true worth.

Review schedule as follows:

- December 5<sup>th</sup> – Police, Fire- Public Safety Building- 9:00 AM
- December 12<sup>th</sup> – School- Ritter Memorial Building- 9:00 AM
- December 19<sup>th</sup> –
  - Library- Ritter Memorial Building- 9:00 AM
  - Council on Aging- Ritter Memorial Building- 10:00 AM
  - Historical Commission- Ritter Memorial Building- 11:00 AM

Adjourned 11:50 AM.